



Working under the supervision of the Production Manager and Stage Manager the **Stage Crew** at *Glorify Performing Arts* is responsible for the creation/operation of the set for our productions. The Stage Crew should be able to be flexible, creative under pressure and have strong communication skills. Most importantly the Stage Crew should feel confident they can uphold GPA's Foundational Four (Mission Statement, Vision Statement, Core Values and Business Philosophy).

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### **Stage Crew Responsibilities**

#### **Pre-Production**

- Participate in any and all set constructions as requested by the Stage Manager and/or Tech Director and assist with load-in at the theatre
- Evaluate the stage and backstage areas, attending to any safety concerns, ie. construction debris on stage or any possible tripping hazards
- Prepare any special props before tech rehearsals begin
- Pre-set or check the pre-set location of all props and set pieces before each tech rehearsal or production

#### **Production**

- Track props during rehearsals and production and communicate with performers to ensure they are in position as needed
- Crew all dress rehearsals, productions and any other rehearsals as requested by the Stage Manager
- Inform the Stage Manager about any damaged or missing props
- Conduct scene changes under the direction of the Stage Manager
- Coordinate with performers to take or give props or costumes
- During and after the production, collect used props and costumes and return them to their proper location
- Assist performers with costume changes as necessary
- Provide any necessary backstage lighting for performers
- Assist performers with emergency issues, ie. missing costume pieces, broken props, needed water bottles etc)
- Report medical, fire or safety emergencies to the Stage Manager immediately

#### **Post-Production**

- Reset the stage for the next production ensuring all props and set pieces are appropriately placed
- After final production assist with strike and load-out

**Qualifications**

- Degree in technical theatre or minimum of 1 year stage crew experience
- Self-motivated, detail and solution oriented, with dynamic teamship ability
- Ability to lift up to 50lbs, bend, climb stairs, and stand for an extended period of time

**Compensation:**

During our Promo Year the Stage Crew will be a volunteer position. Upon the launch of GPA into Phase One, this would be increased to \$200 per show.